



HARVARD UNIVERSITY
Information Technology

E-Waste Announcement

**Eric D'Souza (HUIT) and David Havelick (OFS)
on behalf of the Sustainability and Energy Management Council (SEMC) Green IT Committee**

IT Stakeholders

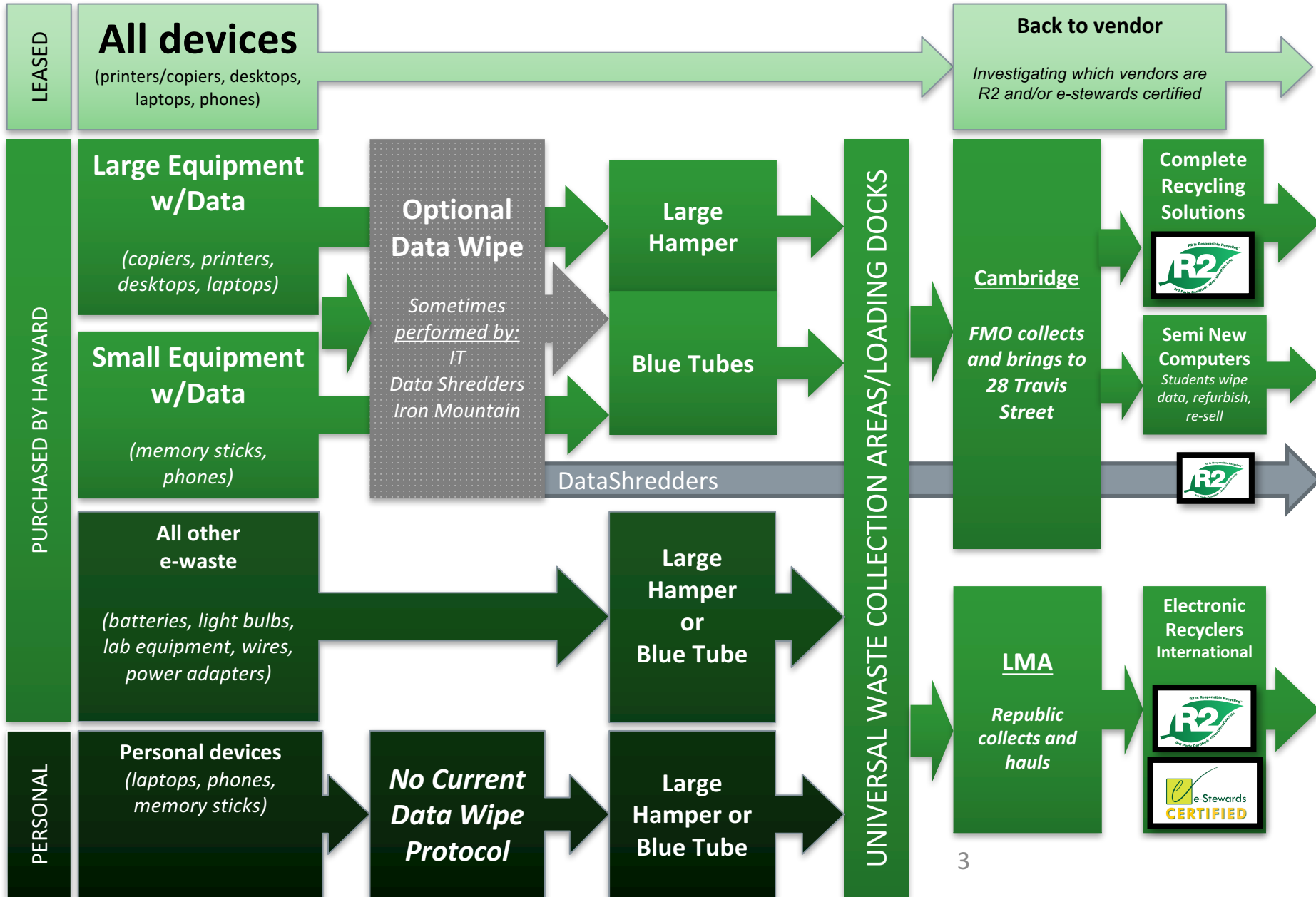
Wednesday, April 5, 2017

Lamont Library Forum Room

E-Waste

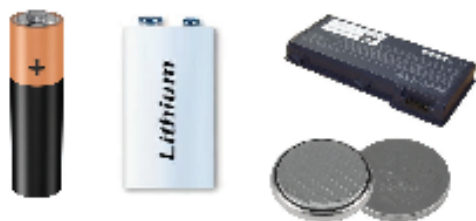
- GOAL: Recycle all electronic/digital hardware, devices, and consumables in a **secure and sustainable** manner.
 - Manages security and reputational risks
 - Social justice and health concerns
 - Area of focus FY16-FY18
 - Commitment in Sustainability Plan
- University agreements with [DataShredder](#) and [Complete Recycling Solutions](#) (CRS)
- Signage for e-waste recycling (blue tubes and large hampers).
- Drop off/collection of e-waste with data - HUIT: effective June 1, 2017
 - Drop off at HUIT Walk-in Support Center (Science Center) and 65 Rear Mt. Auburn St. Other locations to be announced
 - Requesting collection for small pickups – via HUIT Service Desk and Service Now

E-Waste Flow Chart



UNIVERSAL WASTE ACCUMULATION AREA

USED BATTERIES



*SEAL BATTERIES WITH
STICKERS OR TAPE

CHARGERS & CORDS



TONER & INKJETS



Please bring all electronics with data (phones, laptops, USB drives), to your local IT office.



Sustainability



ACCUMULATION START DATE: _____