Activating Two-Step Verification on a Basic Phone

This guide was updated on 9/28/16 to reflect significant changes to the two-step verification activation process.

It’s easy to set up two-step verification and add an extra layer of security to your HarvardKey account. If you need assistance, contact the HUIT Service Desk at ithelp@harvard.edu or 617-495-7777.

1. Get started
   - Log in to the HarvardKey portal: https://key.harvard.edu
   - Click “Set Up & Manage Your Two-step Verification”

2. Click “Set Up Two-step Verification”

3. Select your device type
   - Click the “Other Phones” tab. Other phones are landlines, basic cell phones, and international phone numbers that do not have the ability to host apps.
   - Click “Continue”
4. Enter details about your phone

- Enter your phone number (10 digit US only)
- Confirm your phone number
- Enter a nickname for your phone
- Select your phone type (landline or basic cell phone)
- Optional: enter a phone extension
- Click “Continue”

5. Success!

Two-step verification set up is complete.

- Adding a back up device is highly recommend. A second device can be used if you do not have access to your primary device. Click “Add Device” to add a second device, or “Cancel” if you are finished.
- To add a second device, you will be prompted to login to HarvardKey again, verify using two-step verification, and follow the instructions for your second device type.